

Turner River Maintenance Officer

Yaandina Community Services, situated in Roebourne for over 40 years, is the largest provider of community services in the Pilbara. Yaandina has a comprehensive suite of services that include: youth and family programs, community and aged care services and Drug & Alcohol services.

Reporting to the Assets and Maintenance Coordinator, the Turner River Maintenance Officer is responsible for the management and overseeing of the outdoor areas & buildings of the Turner River facility, including the gardens, workshops, storage sheds, vehicles, tools and other equipment. The role involves maintaining an external environment, coordinating contractors & undertaking some handyman and maintenance tasks as necessary.

You'll support the team and clients of the Therapeutic community and deliver a range of services which include the development and maintenance of gardens and grounds, appropriate maintenance of buildings and equipment.

Duties include but not limited to;

- ❖ Develop and maintain Turner River maintenance schedule & coordinate external contractors to complete repairs and maintenance as necessary.
- ❖ Engage in general maintenance activities
- ❖ Report any identified risks, breakdowns and maintenance issues, and action in a timely manner
- ❖ Ensure workshops and facilities remain clean and tidy, comply with safety and hygiene standards; removal of garbage
- ❖ Using Mex, identify and ensure maintenance schedules and logs for key components of Turner River's assets are appropriately recorded and actioned.
- ❖ Maintain continuous improvement practices

Essential Requirements;

- ❖ Police Clearance
- ❖ Working with Children's Check
- ❖ Drivers Licence
- ❖ Desirable – Cert III or higher in maintenance management and/or relevant trade certificate.

For further information, please contact Recruitment on 9182 1172 (option 1) or email applications and resumes to recruitment@yaandina.org