



MAINTENANCE OFFICER - ROEBOURNE

Yaandina Community Services is the largest local provider of community services in the Pilbara. Through integrity, respect, team work, continuous improvement and innovation our dedicated staff focus on the needs of each of our clients to deliver the best possible service and care.

We are seeking a self-motivated person, who is a team player to join our Maintenance team at our Roebourne Facility. This full time role is suited to an energetic, motivated individual interested in working outdoors.

The position will report to the Assets & Maintenance Coordinator and will include all general maintenance and gardening duties. Responsibilities include:

- Ensure all maintenance activities are delivered in accordance with established maintenance plan
- Undertake general gardens and grounds maintenance tasks
- Where required, assist with property inspections
- Using our Assets and Maintenance system MEX, identify and ensure maintenance schedules and logs for key components of Yaandina's assets are appropriately recorded and actioned.
- Undertake any handyman and general maintenance activities as required.
- Ensure workshops and facilities remain clean and tidy while complying with safety and hygiene standards.

Ideally, you will have a trade background, with experience in general building and gardening maintenance duties and be able to demonstrate the following:

- A strong understanding of OH&S Management systems & proven focus on workplace safety;
- Demonstrated experience in Asset Management Software is preferable;
- Excellent communication skills
- Ability to be flexible and work to timeframes;
- Strong work ethics, including the ability to work autonomously, or as part of a team.

A current WA Driver's License and a National Police Clearance Check are prerequisites for this position.

This is a challenging but very rewarding opportunity and the perfect role for someone with a positive 'can-do' attitude and a natural ability to build rapport.

For further information, please contact Recruitment on 9182 1172 (option 1) or email your application or resume to recruitment@yaandina.org.

We are an Equal Employment Opportunity (EEO) employer and are committed to building a workplace culture that values diversity and inclusion. We welcome, actively support and promote the employment of Aboriginal and Torres Strait Islanders, people with disabilities, LGBTI, culturally and linguistically diverse (CALD) backgrounds and other diversity group.